

FUNDRAISING VOLUNTEER - ROLE DESCRIPTION

Role: Fundraising Volunteer
Hours Per Week: Varied (1-5hrs per week) or one off volunteering for weekends/events
Department: Community & Fundraising Team (Invictus Wellbeing Foundation CIO)
Directly responsible to: Community Development & Engagement Officer
Location: Invictus Wellbeing Head Office, Dean Clough
Other contacts
Internal: Services Director, CEO, Operations Manager
Partner Colleagues e.g. CAMHS/EHWB Services, Parents and families

Overall Purpose of the role:

To help raise vital funds for West Yorkshire's children and young people's charity. As a growing charity, we are looking for enthusiastic and passionate volunteers who can engage with the wider public about our work and raise funds that go towards mental health and wellbeing support for local children and young people.

We don't fundraise in the conventional way, we don't like bucket shaking. We like getting out, speaking to people about what we do and running activities, games and involving young people.

Specifics of the role:

- To attend fundraising events and be the face of Invictus Wellbeing, facilitating games, activities, fundraising and more.
- To get out into the community, spread the word about our services and what we do and establish and maintain relationships with young people, parents/carers and the wider community.
- To present in schools in local areas and develop fundraising partnerships.
- Attending cheque presentations
- To be a generally enthusiastic and passionate face of the organisation to communities, businesses and more.
- Putting up posters/flyers
- To engage with young people about their views and experiences and use that information to inform our work and projects, present and future.
- Reporting on trends and needs in communities in order to improve and develop support for young people.
- To undertake other duties which are commensurate with the role.

Who are we looking for?

- Professional and friendly communicator through phone calls or face to face.
- Good written and verbal communication.

- Ability to work on own initiative
- Previous fundraising experience would be a bonus.
- Passionate about supporting young people's mental health.

How much time will you need to commit?

We are looking for volunteers who can do between 1-5 hours per week for at least 6 months. There may be more intensive opportunities i.e. working on a stall for 3 or 4 hours.

What we expect from you

- Commit to volunteering for at least 6 months.
- Being honest, open and integrity driven at all times.
- Maintaining confidential information about the organisation.
- Read and comply with our policies, procedures and guidelines
- Attend any training relevant to your duties
- Act in a professional way whenever you represent Invictus Wellbeing

What you can expect from us

- Induction, training, support and supervision
- The opportunity to learn new skills and meet new people
- The satisfaction that you are making a real and lasting difference in lives of children, young people and parents living in West Yorkshire
- Getting invaluable work experience
- Developing new skills and putting existing skills to good use
- Travel expenses between home and volunteering place will be reimbursed
- Job references for you after six months volunteering with us
- Volunteering in an organisation which has Investors in Volunteers Award
- Benefits, freebies and bonuses for volunteering hour milestones.

How can I apply?

Please apply by using our volunteering application form at:

<https://www.invictuswellbeing.com/volunteerapplicationform>

If you require further information regarding the role please contact Danny Hutchinson by emailing danny@invictuswellbeing.com or calling 01422 370015